

March 2023 Meeting Minutes

PRESENT: Doran Stegura
Carol Turrentine
Alex Davis (Phone)
Terri Kisamore
Dr. Jennifer Brown, Director
Debbie Sweeney, Assistant Director
Kathleen Cavender, Foundation President

ABSENT: Melody Puffenbarger
James Stewart
Betsy Curry
Debbie Sweeney, Assistant Director

VIRGINIA: At a Regular Meeting of the Augusta County Library Board held at the Augusta County Library Fishersville, Virginia on March 23, 2023, at 6:00 p.m. and in the 246th year of the Commonwealth. . . .

Call to Order

The board meeting was held in person.

The meeting was called to order at 6:04 pm by chair, Doran Stegura.

Minutes

Carol Turrentine made a motion to approve the minutes from the January 26, 2023 meeting. Terry Kisamore seconded the motion and all were in favor.

Friends of the Library

During the March joint meeting of the Friends of the Library and the Library Foundation, representatives from both groups signed the merger agreement documents. Instead of having two groups, there is now just the Friends of the Augusta County Library Foundation.

Kathleen Cavender, president of the Library Foundation filed paperwork with the SCC for the name change. Work that is currently being done includes: planning for National Library Week, ensuring the Tax ID number for donations is correct, and updating the website, a task that Doran Stegura is leading. During the April meeting, the group will vote on the new bylaws and officers.

Director's Report

Dr. Brown highlighted elements from the director's report included in the Board Packet. Augusta County Library is partnering with Neighbor Bridges to install a Free Little Food Pantry at the Fishersville Location. The Library is also partnering with Staunton Public Schools to provide summer meals at Craigsville Library through the No Child Hungry program.

The proposed library budget was included in the board packet. Dr. Brown met with County Administrators at the end of January to discuss priorities for the upcoming physical year. Ms. Stegura presented on the current state of the library during a Board of Supervisors meeting on February 22, 2023.

Strategic planning progress includes the completion of community conversations in Deerfield, Middlebrook, Weyers Cave, Craigsville, Stuarts Draft, and Churchville. The last conversation will be held in April at the Fishersville Main Library.

Old Business

Library Board of Trustee Bylaws

Dr. Brown presented a draft of the Bylaws. The Board of Trustees would like Article VI Section 1.F to be changed from wording about getting permission to close the library to "Review and approve the County Library's budget". Carol Turrentine made a motion to approve the bylaws with the recommended edits. Terry Kisamore seconded the motion. The motion was passed unanimously.

Strategic Planning Focus Group

Dr. Brown would like to host a focus group with the Board of Trustees to identify areas of interest for the upcoming Strategic Plan. Dr. Brown will send out a Doodle Poll to request availability to schedule the meeting. A draft of the Strategic Plan will be presented during the May 2023 Board meeting.

New Business

ACL Summer Lawn Party - 7/14

Dr. Brown proposed providing information about the ACL Summer Lawn Party that will be at the Churchville Branch Library as well as on the grounds of Churchville Elementary School and the ballfield. Staff would like the opportunity to close all locations during the day to be available to interact with participants, as the event will be



geared toward the whole county. The Board supported the proposal as long as there is clear notification at each location well ahead of time.

Adjournment

With thanks expressed to Dr. Brown and there being no further business, the meeting adjourned at 6:46 pm. The next regular meeting will be held on May 25, 2023, at the Fishersville Library at 6:00 pm

Secretary