

November 2022 Meeting Minutes

PRESENT: Doran Stegura
Carole Turrentine
Betsy Curry
Alex Davis (joined remotely)
Melody Puffenbarger
James Stewart
Terry Kisamore
Dr. Jennifer Brown, Director

ABSENT: K. Wayne Glass, Foundation Liaison
Debbie Sweeney, Assistant Director

VIRGINIA: At a regular Meeting of the Augusta County Library Board held at the Augusta County Library Fishersville, Virginia on November 17, 2022, at 4:00 p.m. and the 245th year of the Commonwealth. . .

Call to Order

The board meeting was held in person and via Zoom.

The meeting was called to order at 4:08 p.m. by chair, Doran Stegura.

Minutes

Carol Turrentine made a motion to approve the minutes for the May 26, 2022 and September 22, 2022 meetings as submitted. Betsy Curry seconded the motion. All were in favor. The minutes were approved.

Friends of the Library & Library Foundation

Representative from the Friends of the Library was not present to give a report. Dr. Brown stated that Foundation now has a president, however does not have a treasurer or secretary. Both the Foundation and Friends are interested in moving forward with merging the two organizations. The Foundation president and Dr. Brown will be working with Dan Layman, from the Community Foundation to determine the history and context of working with the Community Foundation and to determine next steps for the merger.

Director's Report

Dr. Brown reported that overall Augusta County Libraries are doing well and library usage continues to increase, especially in regards to meeting room use and

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programming. Craigsville Library Station has had a number of successful programs partnering with Craigsville Elementary School to support literacy initiatives. Janice is really working to get to know the community and support them.

October 31, 2022 there was an accident at Fishersville Main Branch. A Car hit a pole on the loading dock. The county building inspector stated that the building was sound and that an engineer would be stopping by in early November to assess the damage and determine the repairs.

Dr. Brown began meeting with community members during her Coffee & Chat program to discuss community members' aspirations for Augusta County and specifically for Augusta County Library. She met with the Deerfield community in October and will be meeting with the Craigsville community in November.

In terms of outreach, the library continues to look for opportunities to bring awareness to the community about library resources and to make resources more accessible. October was a busy month for outreach, and staff are planning on attending holiday parades in December.

All Augusta County Libraries will be closed December 5, 2022 for staff development day.

Old Business

Library Board of Trustees Bylaws

Discussion ensued regarding the draft of the Library Board of Trustees Bylaws revisions to include information related to the Virginia Code regarding remote meetings. After some discussion, it was decided to continue to work on revising the Bylaws. The Board requested examples of other library board's bylaws for consideration.

During this discussion, the topic of succession planning came up. As this is a much larger topic, the Board decided to table it for future discussion.

Stuarts Draft Library Station Working Group

Dr. Brown wanted to confirm members for the Stuarts Draft Library Station Working Group. The following members stated they were interested in working with Dr. Brown to determine a future plan for the Stuarts Draft Library Station: Doran Stegura, Carol Turrentine, and Betsy Curry. Carolyn Bragg was also recommended for inclusion.

New Business

Hotspot Policy

Dr. Brown submitted revisions to the hotspot policy that included the following:

- Expanding the loan time from 1 week to 3 weeks
- Allowing for renewals, as long as there are no holds on the items

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Carol Turrentine made a motion to approve the Hotspot Policy as written. Terri Kisamore seconded the motion. All were in favor. The Hotspot Policy was approved.

Behavior Policy

Dr. Brown submitted revisions to the behavior policy that included the following:

- The addition of 'vaping' for #4
- The addition of #9 regarding solicitation of staff and patrons

Discussion ensued regarding the need to include the prohibition of alcohol. Carol Turrentine made a motion to approve the Behavior Policy with the addition of the prohibition of alcohol. Melody Puffenbarger seconded the motion. All were in favor. The Behavior Policy was approved with revisions.

December Meet and Greet

Dr. Brown brought up the idea of having a Meet and Greet event so board members from the Board of Trustees, Friends of the Library, and Library Foundation could meet, and be available for any members of the community to drop in. It was decided that Dr. Brown would send out a sign up sheet for food and drinks.

Adjournment

With thanks expressed to Dr. Brown and there being no further business, the meeting adjourned at 5:08 p.m. The next regular meeting will be held on January 26, 2023 at the Fishersville Main Branch at 4:00 p.m.

Director